



Community Activator

Reports To: Area Manager

Role Overview: As a Community Activator, you are on the frontline of our mission, directly engaging with and supporting participants through our programs. You bring vital delivery expertise and directly contribute to changing lives in Warrington. You will, **plan, coordinate and deliver diverse community and schools projects** from inception to completion, ensuring high-quality engagement and significant impact across all our areas, including rugby, health, disability, employability, learning and heritage initiatives

A full UK driving licence, access to a vehicle, and a willingness to use it for work-related travel are essential requirements for this position, along with flexibility to work occasional evenings and weekends to meet the operational needs of the role.

Key Responsibilities

Project Management & Execution: Manage and execute assigned community and school based projects, overseeing all phases from initial planning and resource allocation to successful delivery monitoring and evaluation.

High-Quality Delivery: Deliver safe high-quality, engaging sessions, coaching, and activities, that consistently align with program objectives and Foundation standards across all our areas of work.

Collaborative Practice: Collaborate and Coproduce programmes effectively across all internal Foundation teams and Warrington Wolves Staff, build and enhance relationships with external stakeholders to achieve comprehensive project objectives.

Participant Engagement & Support: Provide direct participant support, fostering a safe, inclusive, and positive environment while building strong, impactful relationships, with new and existing participants. Actively seeking positive progression opportunities. Actively seeking positive progression opportunities for participants.

Relationship Building & Stakeholder Engagement: Build and maintain strong, meaningful relationships with volunteers, new and existing participants, and wider stakeholders to support effective project delivery and long-term community impact.

Feedback & Improvement: Actively seek and analyse participant feedback to inform continuous project improvement and enhance engagement.

Project Data & Reporting: Maintain accurate project records, including attendance data and other key performance indicators, ensuring timely updates. Effectively using this information to improve delivery and meet foundation objectives, in line with the Foundations reporting Calander.

Safe and Effective: Ensure strict compliance to all Foundation policies and procedures, particularly those pertaining to safeguarding, health and safety, and data protection (GDPR).

Operational Oversight: Oversee all logistical aspects of project delivery, including detailed session planning, booking appropriate venues, equipment management, deployment of Casual and Volunteer workforce and proactively resolves issues in a timely manner.

Financial Accountability: Manage project-specific budgets, overseeing expenditure and adhering to established financial processes and guidelines.



Community Activator – Person Specification

Essential Criteria:

- Demonstrated ability to plan, deliver, and evaluate engaging sessions across areas such as Rugby League, Health, Disability, Employability and Learning, or Heritage.
- Demonstrated ability to work collaboratively with internal teams and external stakeholders to achieve shared goals.
- Experience in engaging diverse participant groups and creating inclusive, supportive and positively challenging environments.
- Excellent organisational skills with the ability to manage multiple projects and priorities simultaneously.
- Strong written and verbal communication skills, with the ability to engage and motivate participants, volunteers, and stakeholders.
- Understanding of safeguarding, health and safety, and GDPR requirements in community or educational settings.

Desirable Criteria:

- Experience working within a sports foundation, school partnership, or charitable organisation.
- Knowledge of local community needs and challenges within Warrington or surrounding areas.
- Familiarity with the Warrington community and local networks.
- Experience managing project-specific budgets and adhering to financial procedures.

Personal Attributes:

- A genuine commitment to making a positive difference through the power of Warrington Wolves.
- Approaches challenges with creativity and resilience, adapting to change and taking initiative to find effective solutions.
- Consistently dependable, with a strong work ethic and dedication to delivering on promises and responsibilities.
- Takes personal ownership and pride in delivering high-quality work, holding themselves accountable for the success and impact of their projects.
- Actively seeks opportunities for personal and professional development, embracing feedback and learning as part of continuous improvement.
- Treats all individuals with empathy, respect, and fairness, fostering a safe and welcoming environment for everyone.
- Embodies the Foundation's core behaviours in all aspects of their work:
 - **Positive** – Brings energy, optimism, and a can-do attitude to every interaction.
 - **Accountable** – Takes responsibility for actions and outcomes, individually and as part of a team.
 - **Courageous** – Willing to step outside of comfort zones, challenge the status quo, and lead by example.
 - **Kind** – Acts with empathy, respect, and care for others, creating a supportive and inclusive environment.

Other Requirements

- Holds a full UK driving licence with access to a vehicle and a willingness to use it for work-related travel.
- Willingness to work flexibly, including occasional evenings and weekends, to meet the needs of the role.